

KARINA CARIDAD

LANGUAGE TEACHER/WELLBEING MANAGER



48 668 743 548

karinaf82@gmail.com

Gdańsk, Poland

PROFESSIONAL SUMMARY

With extensive knowledge in a wide range of disciplines in both for-profit and nonprofit organizations. A passion for hard work and fluency in English and Spanish. I offer the following background:

EXPERIENCE

Freelance

2019-Present

Language Teacher

- Prepare and present lessons in English and/or Spanish that refine the reading, pronunciation and communication skills of students in business, general English/Spanish skills for adults, teenagers and young learners.
- Carefully select and organize course materials for each group of students
- Continually explore and incorporate new teaching methods, strategies, and technologies
- Effectively navigated the abrupt transition to remote learning in March 2020 due to the Covid-19 pandemic

FCCLA, Los Angeles, CA

November 2016 - June 2018

Programs Manager/ Community Coordinator

- Assists in strategic planning and program development
- Manage and build relationships with community representatives and program partners to build a strong network of mission-aligned individuals and organizations
- Work closely with assigned personnel and other service providers in a collaborative environment.
- Provide support and coordination for event operations in compliance with expectations of the event, clients, production, and in-house management
- Supervise and train volunteers, and/or interns, as appropriate.
- Provide leadership, oversight, direction and coordination for communications and marketing activities
- Understand complexity of events and the hours that go into planning and activating to succeed

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EXPERIENCE (CONTINUED)

Grand Performances, Los Angeles, CA

May 2015- June 2018

House Manager/Production Coordinator

- Primary point of contact for Production and Administrative staff before, during, and after a performance
- Manage setup of the event space prior to public opening. Manage onsite relationships with vendors and partners.
- Recruit, Coordinate, Train, Manage & Deploy Volunteer Force
- Resolve patron complaints/issues during productions
- Compile nightly event reports, including house counts, incident reports, etc. and report to staff at weekly production meetings

Annenberg Foundation (NGO) Los Angeles, CA

January 2013-May 2015

Assistant Retail Manager (Annenberg Space for Photography)

- Primary point of contact for Production and Administrative staff before, during, and after a performance
- Manage setup of the event space prior to public opening. Manage onsite relationships with vendors and partners.
- Recruit, Coordinate, Train, Manage & Deploy Volunteer Force
- Resolve patron complaints/issues during productions
- Compile nightly event reports, including house counts, incident reports, etc. and report to staff at weekly production meetings

The Art of Elysium (NGO) Los Angeles, CA

January 2013-June 2018

English Teacher/Actress

- Provide interactive theatre programming in English for kids who are battling serious medical conditions.

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EXPERIENCE (CONTINUED)

Discovery Channel Museum **New York, NY** April 2010- January 2013

Groups and Workshop Coordinator (April 2010-January 2013) /

Exhibit Host "The Dead Sea Scrolls" (Oct 2011-May 2012):

- Provide student workshops including art projects in relation to the specific exhibit.
- Required to memorize 10-minute monologue and perform it every 10 min. for groups of 50 up to 150 people
- Responsible for the appearance and upkeep of items on exhibit
- Responsible for welcoming and guiding student groups through the museum

SKILLS

- Negotiation
 - Communication
 - Languages
 - Business Acumen
 - Leadership
 - Customer Service
 - Analytical
 - Critical Thinking
 - Time-management
 - Active Listening
 - Adaptability
 - Resourcefulness
- Additional Certifications : [Disney Institute Alumni](#)

EDUCATION

120 TEFL Advanced English Teacher Certification

2019

FULL CIRCLE, London

200 YTT Hatha Yoga Certification

2018

Yoga Skyros, Athens, Greece

Bachelor's in Art History/Minor in Political Science

2004-2007

Fordham University, Lincoln Center

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REFERENCES

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CAREER HIGHLIGHTS

-Assistant director @ DeLorenzo Gallery NYC

-Only(!) woman hired for a team of 7 actor guides at The Discovery Channel Museum, Times Square.
For the premiere exhibit "The Dead Sea Scrolls"

-Assistant manager @ Annenberg space for photography, Los Angeles

-Production coordinator/House manager @ Grand Performances, Los Angeles

- Two acting auditions for Marvel Studios' "Agents of S.H.I.E.L.D. "

-Yoga teacher @ Earth Lodge, Antigua Guatemala

-Yoga teacher/chef @ Rapture Surf Camp, Costa Rica

-First job in Poland : Teaching English to the Polish army!



Advanced Certificate in Teaching English as a Foreign Language (TEFL)

This is to certify that

Karina Fernandez

has satisfied all programme requirements and has successfully completed a 120 hour Advanced Teaching English as a Foreign Language Training Course

Key Programme Elements

Teaching and Learning: the Principles
Teaching Skills and Managing the Classroom
Teaching Listening, Speaking, Reading, and Writing Skills
Teaching Vocabulary, Pronunciation, and Grammar Skills

Language Basics
Planning
Assessing Students
Reflection

Course Director
TEFL FULLCIRCLE

April 8, 2019
kVnnfQVF95

Learning and Development Advisor
ACCREDITAT



ENROLLMENT GROUP

November 7, 2016

To Whom It May Concern:

This is to certify that **Karina C. Fernandez** graduated from Fordham University, Fordham College at Lincoln Center on February 1, 2007 and earned the degree of a Bachelor of Arts in Art History.

Should you need further assistance please feel free to contact Academic Records.

Sincerely yours,

Anna Ponterosso
Director of Academic Records
and University Registrar